

**TOWN OF NORTH ANDOVER
SELECT BOARD
120 MAIN STREET
NORTH ANDOVER, MASSACHUSETTS 01845**



Janice M. Phillips, Chair
Rosemary Connelly Smedile, Vice Chair
Brian E. Roache
Laura M. Bates
David Kres

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**SELECT BOARD & LICENSING COMMISSIONERS
AGENDA
MONDAY, JANUARY 5, 2025
7:00PM OPEN SESSION
SELECT BOARD ROOM**

- I. CALL TO ORDER
- II. PUBLIC COMMENT
Per Select Board policy, public comment is not a discussion, debate, or dialogue between citizens and the Select Board, it is a citizen's opportunity to express his/her opinion on issues of town business. The Board may respond to a public comment by taking it under consideration when deliberating on an agenda item or referring the item to the administration for appropriate action or response. Public comment shall be for a period of up to 15 minutes with speakers being allowed 3 minutes to present their material.
- III. NEW BUSINESS
 - A. [Request of Greater Lawrence Technical School to sell existing hangar and purchase adjacent hangar at Lawrence Airport](#)
 - B. [Vote to set 2026 Town Clerk Fees](#)
 - C. [Vote to extend grant agreement with Centro de Apoyo Familiar for 20 Brown Court](#)
 - D. [Vote to adopt Capital Improvement Plan and submit to Finance Committee](#)
 - E. [Request of Mary Therrien to place a First Families plaque on town property at the corner of Academy Road and Mass Avenue](#)
 - F. [Appointments](#)
 - 1. James Dowd – Old Center Historic District Commission
 - 2. Donna Lee – Sustainability Committee
 - 3. Mark Bohrer – Sustainability Committee
- IV. LICENSING
 - A. [Discussion regarding acceptance of Massachusetts General Laws Chapter 138, §12D](#)
 - B. [Application from Nadine Levin of Pipedream Cupcakes, LLC for a mobile food vendor license](#)
 - C. [Application from Elbridge Leland of Marble Ridge Farm, LLC for a change of hours and an entertainment license](#)
- V. CONSENT ITEMS
 - A. [Accept grant in the amount of \\$1,303,583.80 from Merrimack Valley Renewal Fund for new HVAC at 120R Main Street](#)
 - B. Accept donations in the amount of \$775.00 to the Festival Committee in memory of Beth Davis
 - C. [Accept grant in the amount of \\$13,236.00 from MIIA for risk management trainings and tree removal](#)
 - D. Accept donations in the amount of \$2,095.00 to the Festival Committee for Crafts & Cocoa with Santa
- VI. APPROVAL OF MINUTES
 - A. [Open session minutes of December 15, 2025](#)

- VII. SELECT BOARD UPDATES
- VIII. TOWN MANAGER'S REPORT
- IX. NEXT MEETING DATE
Monday, January 26, 2026
- X. ADJOURNMENT